

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
- JANUARY 7, 2013

Meeting was called to order by the Acting Chairperson, Lou Anne Bostic, at 7:00 p.m.

Pledge of Allegiance

Motion by Mr. Klinger, second by Ms Wilhide, unanimously carried to appoint Ms Wilhide as Chairperson for 2013. Vote: 2 to 0

Ms Wilhide announced that a letter of resignation has been received from Supervisor Robert Hahn. The resignation was effective December 31, 2012. Mr. Klinger nominated Daryl Hull as the interim Supervisor. Motion by Mr. Klinger, second by Ms Wilhide, unanimously carried to appoint Daryl Hull as Supervisor. Vote: 2 to 0

Mr. Hull accepted the appointment, and after taking an Oath Of Office, resumed as Supervisor.

BOARD REORGANIZATION:

Motion by Ms Wilhide, second by Mr. Hull, unanimously carried, to appoint Mr. Klinger as Vice Chairperson. Vote: 3 to 0

Motion by Ms Wilhide, second by Mr. Hull, unanimously carried, to appoint Mr. Klinger as Liaison of the Road Department. Vote: 3 to 0

Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to appoint Ms Wilhide as Liaison of Administration. Vote: 3 to 0

Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to appoint Ms Wilhide as Liaison of Municipal Services. Vote: 3 to 0

Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to appoint Ms Wilhide as township representative to Northern York County Regional Police. Vote: 3 to 0

Motion by Ms Wilhide, second by Mr. Hull, unanimously carried, to appoint Mr. Klinger as alternate township representative to Northern York County Regional Police. Vote: 3 to 0

Motion by Mr. Klinger, second by Ms Wilhide, unanimously carried, to appoint Mr. Hull as township representative to York Adams Tax Bureau. Vote: 3 to 0

Motion by Ms Wilhide, second by Mr. Hull, unanimously carried, to appoint Mr. Klinger as alternate township representative to York Adams Tax Bureau. Vote: 3 to 0

Motion by Mr. Klinger, second by Ms Wilhide, unanimously carried, to appoint Mr. Hull as township representative to York County Planning Commission. Vote: 3 to 0

Motion by Mr. Klinger, second by Ms Wilhide, unanimously carried, to appoint Mr. Hull as township representative to Local Government Advisory Committee. Vote: 3 to 0

Motion by Ms Wilhide, second by Mr. Hull, unanimously carried, to appoint Mr. Klinger as township

representative to the York County Solid Waste Authority. Vote: 3 to 0

Motion by Mr. Hull, second by Mr. Klinger, unanimously carried, to approve the agenda as prepared. Vote: 3 to 0

Motion by Mr. Klinger, second by Ms Wilhide, unanimously carried, to approve the November 8, 2012 Budget Workshop minutes. Vote: 3 to 0

Motion by Mr. Klinger, second by Ms Wilhide, unanimously carried, to approve the December 4, 2012 minutes. Vote: 3 to 0

RECOGNITION OF PUBLIC REQUESTS:

-Maggie Quickel, 320 Quickel Road, notified the township of an event on February 3, 2013 at Quickel's Church that will involve a much larger attendance at their services. Ms Quickel informed the board that she has notified the police and the fire police of the event.

-Kyle Murray, 4515 Lewisberry Road, presented a scout project request to the board. The request involves enhancing the existing veteran's memorial area. He would like to relocate the stone and flag to the rear of the building near the fire pit area. Mr. Murray stated that the project should cost approximately \$5,000.00 and his fundraising efforts will cover the expense. He also plans on selling brick pavers. Ms Wilhide is not in favor of the project at this time. Mr. Klinger wants to take a further look at the property. Mr. Hull wants to see a project sketch plan that shows actual sizes and dimensions. The board will table the request until the February meeting.

APPOINTMENTS TO TOWNSHIP POSITIONS, BOARDS AND COMMISSIONS.

Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to appoint law firm of CGA with Timothy Bupp serving as township solicitor for 2013. Vote: 3 to 0

Several proposals were received for the position of Zoning Hearing Board Solicitor. Motion by Mr. Klinger, second by Ms Wilhide, unanimously carried, to appoint D. Michael Craley as the Zoning Hearing Board Solicitor for 2013. Vote: 3 to 0

Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to appoint the engineering firm of C.S. Davidson, with Terry Myers as representative to serve as township engineer for 2013. Vote: 3 to 0

Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to appoint Lou Anne Bostic as the Secretary/Treasurer/Administrator/Manager. Vote: 3 to 0

Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to recommend to the auditors that the Treasurer's bond be set at \$2,000,000.00. Vote: 3 to 0

Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to appoint Todd Smith as the Road Master. Vote: 3 to 0

Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to appoint Kim Beard as Administrative Assistant and Assistant Secretary/Treasurer. Vote: 3 to 0

Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to appoint Albert Neufeld, Jr. as

Zoning/Permit/Codes Enforcement Officer and Building Code Official. Vote: 3 to 0

Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to appoint William Deal as Township Sewage Enforcement Officer. Vote: 3 to 0

Motion by Mr. Hull, second by Mr. Klinger, unanimously carried, to appoint John Klinedinst as Alternate Township Sewage Enforcement Officers. Vote: 3 to 0

Resolution 2013-01, setting designated salaries was adopted on a motion by Mr. Klinger, seconded by Ms Wilhide and unanimously carried. Vote: 3 to 0

Ms Wilhide would like to propose that the developer recreation fees be increased in Resolution 2013-12. The township engineer explained that the SALDO contains a fee formula, the manager will research.

Resolution 2013-02, establishing user fees and charges was adopted on a motion by Mr. Klinger, seconded by Mr. Hull and unanimously carried. Vote: 3 to 0

Resolution 2013-03, setting forth the meeting schedule for the various boards was adopted on a motion by Mr. Hull, seconded by Mr. Klinger and unanimously carried. Vote: 3 to 0

Resolution 2013-04, naming the financial institutions for township funds was adopted on a motion by Ms Wilhide, seconded by Mr. Klinger and unanimously carried. Vote: 3 to 0

Resolution 2013-05, establishing a disposition schedule for township records was adopted on a motion by Mr. Klinger, seconded by Mr. Hull and unanimously carried. Vote: 3 to 0

Resolution 2013-06, establishing township labor and equipment rates was adopted on a motion by Ms Wilhide, seconded by Mr. Klinger and unanimously carried. Vote: 3 to 0

Resolution 2013-07, appointing Reinsel Kuntz Leshner, RKL, to audit the financial records for 2013 was adopted on a motion by Ms Wilhide, seconded by Mr. Klinger and unanimously carried. Vote: 3 to 0

Motion by Mr. Hull, second by Mr. Klinger, to set the Conewago Township Tax Collector's commission at \$1.00 per each bill sent and \$1.50 per each bill collected for the Real Estate taxes for 2013. Motion unanimously carried. Vote: 3 to 0

Motion by Mr. Hull, second by Mr. Klinger, to turn over funds received from the State Foreign Fire Insurance Taxes to the Strinestown Volunteer Firefighters Relief Association. Motion unanimously carried. Vote: 3 to 0

Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to appoint Earl Miller to the Zoning Hearing Board for a five year term ending 12/31/2017. Vote: 3 to 0

Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to appoint Donald Kern to the Sewer Authority for a five year term ending 12/31/2017. Vote: 3 to 0

Vacancy on the Sewer Authority has not been filled. (Completion term ending 12/31/2015)

Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to appoint Daryl Hull to the Planning Commission for a four year term ending 12/31/2016. Vote: 3 to 0

Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to appoint Mary Jane Collins to the Planning Commission for a completion term until 12/31/2015. Vote: 3 to 0

Four vacancies on the Parks and Recreation Board have not been filled. Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to keep the suspension of the Board in place.
Vote: 3 to 0

Motion by Ms Wilhide, second by Mr. Hull, unanimously carried, to appoint George Herman as a qualified elector from the township to the vacancy board for a one year term. Vote: 3 to 0

Motion by Ms Wilhide, second by Mr. Klinger, to authorize the supervisors, appointed officials and/or staff to attend Federal, State, County Conventions, Conferences, Institutes, Meetings, Forums and Training dealing with their duties and functions as permitted under the Second Class Township Code. The expenses for attending these events will be paid by the township and are limited to the registration fee, mileage for the use of a personal vehicle or reimbursement of actual transportation expense going to and returning from the event plus all other actual expenses that are incurred. Motion unanimously carried. Vote: 3 to 0

Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to appoint Lorreta Wilhide as voting delegate for the Hershey Convention. Vote: 3 to 0

Motion by Mr. Hull, second by Ms Wilhide, unanimously carried, to appoint Brian Klinger as the alternate voting delegate for the Hershey Convention. Vote: 3 to 0

-PLANNING & ZONING: None

-REPORTS: Motion by Mr. Klinger, second by Ms Wilhide, unanimously carried, to approve the Building Permit Report and the Police Report.

Motion by Mr. Klinger, second by Ms Wilhide, unanimously carried, to approve the January 2013 Treasurer's Report. Vote: 3 to 0

Todd Smith, Road Master, presented a list and pictures of the items removed from the township real estate on Canal Road and asked the board to authorize disposal of the items. The remaining windows and doors on the house will be removed prior to demolition and sold as a separate lot. Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to authorize the sale of the items, as one lot, as is and local pick up only on eBay. This lot will not include windows.
Vote: 3 to 0

Ms Wilhide asked Todd if the Conewago Creek Road and Bowers Bridge Road intersection storm water run off is being addressed. Residents have been contacting her because of the ice that is forming on the road. Todd has met with the township engineer and excavation work will take place to get the water under the road instead of on top of the road.

-SOLICITOR'S REPORT:

-Attorney Chris Reed reported that Attorney Bupp expects to hear something about the zoning appeal litigation within eight weeks.

-Attorney Bupp will be completing the cable franchise agreement questionnaire in Mr. Hahn's absence.

-Attorney Reed recommends that the board schedule meeting dates for public discussion and input regarding the mandatory trash and recycling program that the township will be implementing before August 2013. The Board will schedule meeting dates at the February meeting.

-ENGINEER'S REPORT: Terry Myers presented a schedule for obtaining the annual material and paving contracts and requested authorization to proceed. The following projects are scheduled for 2013.

- Bremer Road, middle section
- Millcreek Road
- Cloverleaf Road, section behind Rutter's
- Weire Road
- Hilton Avenue

Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to authorize the engineer to proceed with the bid documents.

Mr. Myers reminded the Board of the MS4 Chesapeake Bay Reduction Plan and the Storm Water Management Ordinance that must be completed.

Ms Wilhide informed the Road Master that the gutters throughout the township need cleaned out and graded.

-UNFINISHED BUSINESS:

-Refuse/Recycling mandate. Addressed during the Solicitor's Report.

-Robert Sarver, 4360 Susquehanna Trail voiced opposition to the burning regulations that will accompany the DEP mandated requirements.

-Cable Franchise Agreement. Addressed during the Solicitor's Report.

-Storm Water Management Ordinance is pending action by the board.

-Northeastern Area Emergency Medical Services. Gary Cardasso presented a quote for a building to house an ambulance but no area has been proposed for the building location. Ms Wilhide will attend the fire company meeting to discuss a location for an ambulance and report at the next meeting.

-NEW BUSINESS:

-York County Department of Parks have requested to install a "Rubbing Post" at the Zion View Community Park. The post is part of a joint effort with the York County Library System and involves a post to be installed with an etching plate for the children to "rub" as part of the program. Motion by Ms Wilhide, second by Mr. Hull, unanimously carried, to authorize the installation. Vote: 3 to 0

-The Board received a request to lower the speed limit on Graffius Road from 35 to 25 mph. The board is not in favor of lowering the speed limit. The police will be contacted regarding enforcement.

-OTHER BUSINESS:

-Ms Wilhide would like to give the employees one free Zion View Community Center rental per year as a nice gesture and thanks for their work on the property. Motion by Ms Wilhide, second by Mr. Hull, unanimously carried, to authorize the free rental. Vote: 3 to 0

-ADJOURNMENT: Meeting adjourned at 8:35 p.m.

Respectfully submitted,

Lou Anne Bostic
Secretary